NORTHWEST RC&D COUNCIL
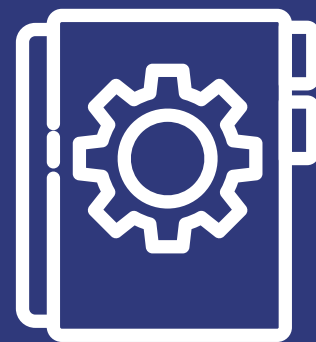
Grant Guide

Northwest RC&D Council Staff

LAURANNE JAMES
Executive Director
ljamesrcd@gmail.com

VANESSA KING
Operations Manager
vking@nwalrcd.org

ANNA MORRISON
Media Design Specialist
anna@nwalrcd.org

NORTHWEST RC&D COUNCIL GRANT INFORMATION

Each RC&D Grant Project helps Alabama communities grow and prosper. Helping make Northwest Alabama a better place to Live, Work, and Play!

Who do we serve?

Colbert, Franklin, Lauderdale, Marion, and Winston

Who can apply for Grant Funding?

- 501c3 non-profit organizations

- Units and sub-units of government

- Schools

WHO CAN BENEFIT?

We award funding through grants for special projects that enhance our human and natural resources to improve the quality of life for a better future for tomorrow.

WHAT TYPES OF PROJECTS ARE FUNDED?

We fund projects that fall into two categories: Education Fund Projects and General Fund Projects. An Education Fund Project must have an educational component. All projects without an educational component are considered General Fund Projects.

Board Members

Roger Hayes, Chairman
Ken Sunseri, Vice-Chair
Marianne Leigh - Secretary/Treasurer

Don Barnwell
Barry Moore
Sandra Killen Burroughs
Katernia Cole-Coffey

Northwest RC&D Council County Committee Members

*Roger Hayes

*Ken Sunseri

*Marianne Leigh

*Katernia Cole Coffey

*Sandra Burroughs

*Barry Moore

*Don Barnwell

Danny Pettus

Nancy O'Neal

Frank Mitchell

Joel Pounders

Tori Bailey

Warren Williford

Kenneth Cochran

Randy Moody

*Northwest RC&D Board Member

FY 2025

Grant Cycle

GRANT

April 1st - June 30th

GRANT TIMELINE

April 1 - June 30

Accepting Applications

September

Application approval/denial Notification

October 1

Project start date

August 1

Project end date

Northwest RC&D Council
nwalrcd.org

Northwest Alabama RC&D

The Northwest Alabama RC&D Council consists of Lauderdale, Colbert, Franklin, Marion, and Winston Counties.

Northwest Alabama RC&D /

We provide services to Lauderdale, Colbert, Franklin, Marion, and Winston Counties.

Each RC&D Grant Project helps Alabama communities grow and prosper.

1. **Who can benefit from RC&D?** We award grant funding opportunities to 501c3 non-profit organizations and units and sub-units of government for special projects that enhance our human and natural resources to improve the quality of life for local Alabama citizens.

2. **What types of projects are funded?** We fund projects that fall into two categories: **Education Fund Projects** and **General Fund Projects**. An **Education Fund Project** must have an educational component. All projects without an educational component are considered **General Fund Projects**.

3. **Which Council do you contact?** If the project will be completed in Colbert, Franklin, Lauderdale, Marion, or Winston Counties, select **Northwest RC&D Council**

4. **When do you apply for grant funding?** All RC&D projects run on a fiscal year cycle, beginning on October 1. Applications are reviewed before October 1 to ensure all approved projects may begin at the start of the fiscal year.

GRANTEE PORTAL

Click here to apply

Grantee Portal

Logon

Email Address*

Password*

Log On   (Create New Account)

Forgot your Password?

Don't have an account? Create one

Welcome to the Alabama RC&D Councils Online Grant Portal.

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

Instructions and video on how to Create an Account and Apply: https://support.foundant.com/hc/en-us/articles/4479853059991

Existing Users: Please enter your credentials and log in. If you forgot your password, please use the "Forgot your Password?" link to the left to reset your password.

Not Sure? If you think that you or someone at your organization has already registered in the system, do not create a new account. Please contact your local council HERE or the Association's office at info@alabamarcd.org.

Grantee Portal - New Account

Don't have a log in? Create one

Login Directions:

New Users: Please click on "Create New Account" to complete the registration process and create your logon credentials.

Once you have created your account, select the RC&D Council you wish to apply with. Not sure which Council to apply with? If this project covers Colbert, Franklin, Lauderdale, Marion or Winston Counties select: **Northwest RC&D Council.**

Learn more about Northwest RC&D Council

We provide local leadership to develop and carry out a plan for conservation, improvement, and development.

LEARN MORE

New Account - Organization Information Needed

Organization Information

Applying Entity*

EIN / Tax ID (##-#######)*

Website

Telephone Number (###-###-#### x###)*

Organization Email

Address 1*

Address 2

City*

State*

Postal Code*

Next >

New Account - User Information Needed

User Information

(Copy Address from Organization)

Prefix (Mr, Mrs, Ms, Mx, etc.)

[   ]

First Name*

[   ]

Last Name*

[   ]

Title or Role*

[   ]

Email / Username*

[✉][   ]

Email / Username Confirmation*

[✉][   ]

Telephone Number (###-###-#### x###)*

[   ]

< Previous   Next >

New Account - User Information Needed

Executive Officer Question

Are you the Organization's Primary AND Secondary Contact?*

We need you to select "**No**" below and then enter the contact information for a second person at your organization.

○ Yes
○ No

⚠️ **Select: No**

‹ Previous

Next ›

Secondary Point of Contact Information

Copy Address from Organization

⚠️ **Add a second contact person here.**

First Name*

Last Name*

Title or Role*

Email*

Telephone Number (###-###-#### x###)

‹ Previous

Next ›

New Account - User Information Needed

Password

Passwords must be at least six characters long and may contain capital or lowercase letters, numbers, or any of the following special characters: !@#$%^*()_
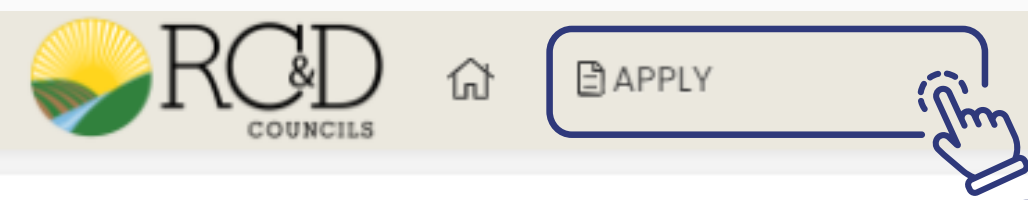
Password*

Confirm Password*

‹ Previous

Create Account

Once all the information has been completed click on Create Account

Applicant Dashboard

RC&D COUNCILS

⌂ 📄 APPLY

Click her to apply

Applicant Dashboard

Northwest RC&D

| Active Requests ④ | Historical Requests ⓪ |

> Northwest RC&D ABC Project 202402

> Inhouse Weather Preparedness - 202403

> Northwest Reachin' Out 202404

> Northwest RC&D NATR 202401

This page allows you to apply for grant funding, and access to any active requests and historical requests.

Northwest RC&D Council - Application Process

Northwest RC&D Council Grant Application   Accepting Submissions from 04/01/2024 to 06/30/2024

Northwest RC&D Council Grant Application

- Northwest RC&D applications are for projects that cover/impact the following counties:
  - Colbert
  - Franklin
  - Lauderdale
  - Marion
  - Winston
- For questions about the Northwest RC&D's application contact our Office Manager, Vanessa King, at vking@nwalrcd.org or visit our website https://nwalrcd.org/.
- To view the RC&D council regions click here.

Preview   Send to GrantHub   ✳   APPLY

Make sure to select Northwest RC&D Council Grant Application

✳ **The apply button will be available April 1 until June 30**

Northwest RC&D Council - Application Process

Application

📄 Question List

ⓘ Fields with an asterisk (*) are required.

⌄ Northwest RC&D Council Grant Application Questions

Northwest RC&D Council Grant Application
The Northwest RC&D Council Grant Application is intended to help organizations make Alabama a better place to live, work, and play. You must be a 501c3 Nonprofit Organization or unit or subunit of government (i.e., school, park, fire department, senior center, etc.) to be eligible for funding. The grant application deadline is June 30, 2024; no late applications will be accepted.

Northwest RC&D Council's grant minimum is $5,000.00. The Northwest RC&D Council gives grants on a reimbursement basis; therefore, you will receive your funding once the project is complete and the correct documentation has been submitted as agreed upon in the cooperative agreement. No purchases are eligible for reimbursement if purchased before October 1, 2024, and/or the cooperative agreement has been signed.

If your application is approved for funding, you can begin your project on October 1, 2024, and/or the cooperative agreement has been signed. A grant agreement must be signed within 30 days of being issued to the grantee. You have until August 1, 2025, to complete your project.

All RC&D Council programs and assistance are available without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status.

Directions - how to apply for funding:

- All applications must be in compliance with the RC&D Council's mission. And comply with all federal and state laws.
- The application must be filled out in full.
- Required Fields: House and Senate District numbers - https://www.sos.alabama.gov/alabama-votes/elected-official-map.
- Submit your application before the grant window closes - no late applications will be accepted.

Northwest RC&D Council - Application Process

Project Name*

Name of Project.

Address of Project Location*

Provide the contact information for this project's main point of contact/project manager.*

<u>List the name, email address, and phone number.</u>

This contact should be the staff member, field agent, teacher, etc., who implements and/or heads the project. If you have any questions, please contact your local RC&D office.

250 characters left of 250

Provide the contact information for this project's main point of contact/project manager.*

<u>List the name, email address, and phone number.</u>

This contact should be the staff member, field agent, teacher, etc., who implements and/or heads the project. If you have any questions, please contact your local RC&D office.

250 characters left of 250

Northwest RC&D Council - Application Process

Which RC&D Council(s) will your project impact?*

Select the RC&D Council to which you are applying. Select any additional RC&D Councils that your project will affect. To view our council regions, click here

- ☐ Ala-Tom RC&D
- ☐ AMRV RC&D
- ☐ Cawaco RC&D
- ☐ Coosa Valley RC&D
- ☐ Gulf Coast RC&D
- ☐ Mid-South RC&D
- ☒ Northwest RC&D
- ☐ Tombigbee RC&D
- ☐ Wiregrass RC&D

✳Select: Northwest RC&D

County*

[⌄]

Please list any additional counties your project might cover*

Type "0" if no other counties will be covered.

✳ **Note**: List any addition counties if the project covers multiple areas.

House District*

Find District: https://www.sos.alabama.gov/alabama-votes/elected-official-map

[⌄]

✳ **Not sure?**
Use the link to find your elected official

Senate District*

Find District: https://www.sos.alabama.gov/alabama-votes/elected-official-map

[⌄]

Northwest RC&D Council - Application Process

Project Category*
- ○ Senior Citizen Project
- ○ Education Project
- ○ Community Project
- ○ Disaster/Health or First Responder Project
- ○ Technology Project
- ○ Business Improvement Project
- ○ Job Training or Creation
- ○ Tourism, Recreational, or Park Project
- ○ Conservation of Natural Resources

✳Choose one category that best fits the project

Project Description*

Please thoroughly describe your project and the need you are trying to meet. Also, explain here what you plan to purchase with the funding.

> ✳Notes:

2,000 characters left of 2,000

What is/are the objective(s) of the project?*

Please explain what goal(s) you hope to achieve by completing this project.

> ✳Notes:

2,000 characters left of 2,000

How many people will benefit from this project?*

Projected Project End Date*

Please provide the closest estimated date your project will end, and project documentation will be able to be submitted to close out your grant.

Please note you will have an opportunity to update this date throughout your grant process.

Grant Amount Requesting from RC&D*

$

Total Estimated Cost of Project*

$

If your project is not fully funded will you be able to complete your project?*

○ Yes
○ No
○ Unsure

Northwest RC&D Council - Application Process

Project Budget Request

List your projected budget for your project.

- Budget Items – should be things you will be purchasing with your grant funding. Be vaguely specific when listing your budget items as we know things come up and budget items to support the same project might change.

***For Example – If you are needing to purchase gardening equipment, list "gardening equipment" as your budget item vs listing you need 4 shovels and 3 wheelbarrows. Use the Project Description box/question (above) on the application form to describe and explain what you will be purchasing with your funding.

- Total Amount Requesting from RC&D – This should equal the total amount of money you are requesting from RC&D.
- *Please note that once a budget item is submitted with the application, and if your application is approved, you will be required to show proof of payment for each budget item listed to be eligible to get full reimbursement.*
- *Grant minimum is $5,000.00*

Project Budget Request Table	Requested Budget Item	Amount Requesting
Requested Budget Item 1	A	$
Requested Budget Item 2	A	$
Requested Budget Item 3	A	$
Requested Budget Item 4	A	$
Requested Budget Item 5	A	$
Total Amount Requesting from RC&D		

Northwest RC&D Council - Application Process

Additional Partners

List any additional funders, partners, or donors who may help fund this project.

[text area]

250 characters left of 250

Additional Documentation

Upload additional documentation that would support your request for grant funding.
Examples of additional documentation: quotes, pictures, further descriptions, or materials that describe/support your project.
If you would like to upload multiple documents, you can compress them into a ZIP file and upload them. Learn how to create a ZIP file here.

✳ [Upload a file] [16 MiB allowed]

> ✳ Attach any letters of support, and/or other additional information you would like to be reviewed with your application

Logo Upload

Upload a copy of your organization's logo. If you do not have a logo submit a picture.

[Upload a file] [8 MiB allowed]

Authorized Signature*

By electronically signing this application the applicant applying for funding agrees the project they are requesting funding for can be completed in the fiscal year in which they are applying. The applicant also understands no funds will be reimbursable if spent prior to October 1, 2023.
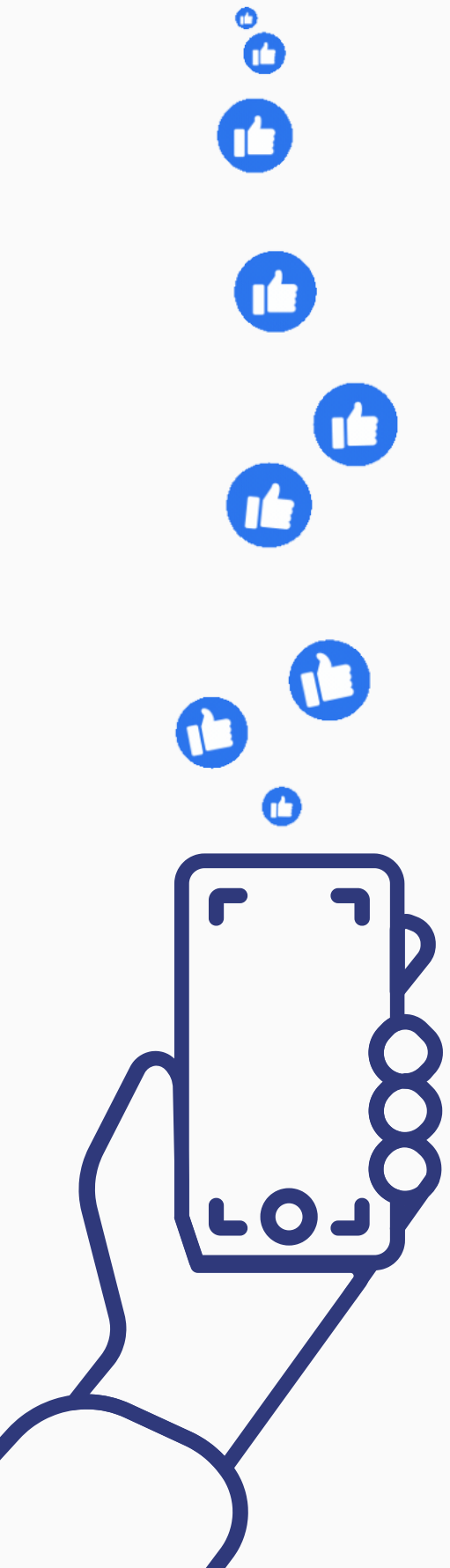
Type your name in the text box provided if you agree to the above statement.

The person executing the electronic signature agrees to the use of electronic signatures in accordance with Sections 8-1A-1 through 20 of the Code of Alabama (1975).

[text box]

Project Photos

We use grantee submitted photos of projects in our annual report and on our social media. This can be good exposure for your organization! They don't have to be professional, but be sure to submit photos that are clear and well lit.

We want to show people the difference your project is making!
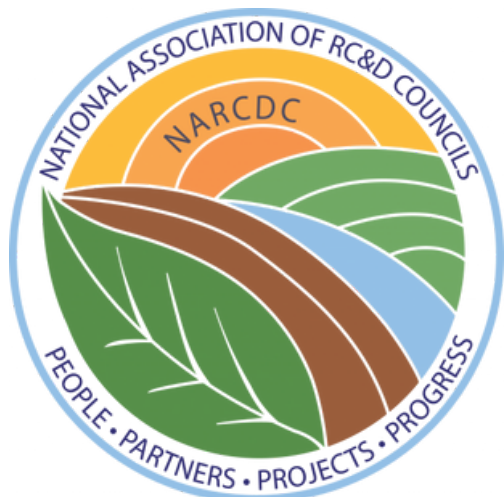
Good Examples!

Find us on [f]

@NorthwestAlabamaRcdCouncil

Partners

ALABAMA ASSOCIATION OF RC&D COUNCILS

The Alabama Association of RC&D Councils includes nine Councils that depend on the leadership, abilities and unique skills of the individuals within the communities they serve. The high level of volunteer commitment and credibility has made RC&D one of the most successful delivery systems in Alabama. RC&D Councils are dedicated to conserving, enhancing, and developing Alabama to make our state a better place to live, work, and play.